



JSPM's
**JAYAWANT INSTITUTE OF MANAGEMENT
STUDIES**

(NAAC Accredited – 'A' Grade)

(Approved by AICTE, New Delhi, Recognised by Govt. of Maharashtra &
Affiliated to Savitribai Phule Pune University)

S. No. 80, Pune-Mumbai Bypass Highway, Tathawade, Pune 411033.

Phone: 8237076937/38.

E-mail: director_jims@jspm.edu.in Website: www.jspmjims.edu.in



Prof. Dr. T. J. Sawant

B.E. (Elec.) PGDM, Ph. D

Founder- Secretary

AISHE ID: C-60096

Dr. H. D. Patil

B.E., MBA, Ph. D.

Director

6.5.2: Quality assurance initiatives of the institution include:

Quality assurance initiatives of the institution Academic and Administrative Audit (AAA) and follow-up action take

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**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

1. INTRODUCTION

The monitoring and evaluation of the institutional processes require a carefully structured system of internal and external review. Academic and Administrative Audit (AAA), are essential for the excellence in Higher Education. These are interrelated concepts. Thus in order to have a quality oriented academic, there should be a strong administrative background.

Academic Audit: - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related to quality assurance and enhancing the quality of academic activities in HEIs.

Administrative Audit: - It can be defined as a process of evaluating the efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies & functions of the various administrative departments, control of the overall administrative system etc.

2. MAJOR OBJECTIVES OF AAA:

1. To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
2. To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms and examination reforms etc.
3. To evaluate the optimum utilization of financial and other resources.
4. To suggest the methods for continuous improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

3. PROCESS OF ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) CONDUCTED:

The Institute has devised protocol for conduct of AAA considering the achievement main objectives laid down by NAAC to ensure quality. The IQAC plays a vital role in conducting this process effectively. As per the requirements of NAAC, internal Audit is done every year and AAA by External committee is done once in three years. The AAA was conducted by the IQAC members. Panel of external expert selected on the basis of their credentials such as academic distinctions, experience as reviewer on NAAC or similar credentials. The College conducts audits of both these processes by internal audit committee annually and by external audit committee periodically (after 3 or 5 yrs.) as required by NAAC. The process of AAA followed is described below:

A) ACADEMIC AUDIT:

- Each NAAC criteria in charge prepared annual report of specific criterion.
- 'Academic Audit Summary Report' of 'Observations and Suggestions' was made by the IQAC coordinator.
- Consolidated report indicating observations, examples of exemplary practice, noting of areas for improvement and suggestions was then submitted to the Principal.

B) ADMINISTRATIVE AUDIT:

- Administrative Audit was conducted by 'Internal Administrative Audit committee' comprising of IQAC members/senior teachers/ administrators selected by the Principal and IQAC coordinator.
- The Administrative audit process focused on looking into the functions of the various administrative departments which control the overall administrative system.
- It was verified with documentary evidences from Student section, Principal's office
 - etc.
- Based on the findings, 'Administrative Audit Report' was prepared and necessary recommendations were made to improvise the administrative processes.

C) EXTERNAL EXPERT REVIEW:

- On Completion of the Internal Academic and Administrative Audit, the Principal an IQAC coordinator convened meeting of panel of External Experts.
- External Experts were selected on the basis of their Academic Distinction.
- The Institutional 'Academic Audit Report' and 'Administrative Report' was discuss and deliberated by the panel of External Experts, with all necessary document evidences supporting the report.
- Academic and Administrative 'Summary Report of Observations and Suggest was made by the External experts.

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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2022-23)

- The outcome of AAA was placed before Governing Bodies (GB) for deliberations
- The final decisions/suggestions were then conveyed to the all faculty members by Principal.

Plan of action with necessary means of improvement was made by IQAC for Implementation.

AAA COMMITTEE 2022-23			
Sr. No.	Name	Designation	Internal AAA members
1.	Dr Bipin Bankar	Director	
2.	Dr Sudarshan Pawar	HOD MBA(Associate Professor)	
3.	Prof Shweta Padale	HOD MCA(Assistant Professor)	
4.	Dr Anisha Mahindrakar	IQAC (Assistant Professor)	

Details of Programs in the college:

Sr. No.	Name of the program	Sanctioned Strength	Actual Strength
PG		<i>Ist & IInd Year</i>	<i>Ist & IInd Year</i>
1.	MBA	240	265
2.	MCA	120	135
Total		360	400

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2022-23)

Summary of Academic Audit Report

Assessment Year: 2022-23

Date: 9/11/2023

Sr. No.	Audit Aspect	Audit Observation	Credit Value/% Compliance		Remark
			Yes	No	
1	Curriculum Development Revision Process and acceptance by Student fraternity	Stakeholders survey on curriculum and gap analysis	Yes ✓	No	100%
2		Conduction of CDC meeting and Action Taken report	Yes ✓	No	100%
3		Conduction of MOOCs, Add on and Value added courses	Yes ✓	No	90%
4		Internships/ Industrial visit / Field Project / Research Projects	Yes ✓	No	100%
			Yes ✓	No	—
5	Environment and Sustainability features and human values and Professional Ethics.	Yes ✓	No	100%	
6	Student Centric teaching learning assessment Plans, Outcome Assessment and student engagement	Availability of Academic Calendar, Teaching Plan	Yes ✓	No	100%
7		Availability of Course file and its content	Yes ✓	No	100%
8		Adopted student centric methodologies in Teaching Learning and use of ICT facilities.	Yes ✓	No	100%
9		Implementing mentoring System	Yes ✓	No	100%
10		Guest lecture and workshops, Industrial the course and curriculum gaps visit to meet	Yes ✓	No	80%
11		Dissemination of PEO's, PO's, PSC's and CO's	Yes ✓	No	100%
12		Attainment of CO, PO, PEO's, PSO,s	Yes ✓	No	100%
13		Pass percentage monitoring (zero failure rate)	Yes ✓	No	95%
14		Availability of functional MoUs & activities conducted	Yes ✓	No	70%
15		Availability of Student Association/ Club events	Yes ✓	No	60%
16	Extra – Curricular and Club activities	Yes ✓	No	80%	
17	Conduct alumni association activities.	Yes ✓	No	60%	
18	Research Promotion	Availability of research development policy and research facilities	Yes ✓	No	60%
10		Availability of sponsored research project	Yes ✗	No ✓	—
11		Availability of research publication (UGC and above)	Yes ✓	No	90%
12		Availability of books and chapters and conference proceedings	Yes ✓	No	30%
13		Faculty participated in FDP's, workshops	Yes ✓	No	100%
		Projects incubated by the program	Yes ✓	No	40%
		Revenue generated from consultancy	Yes ✗	No ✓	—
14	Internal Quality	Conduction of CBC and AMC meetings	Yes ✓	No	100%
15		IQAC contributes significantly for institutionalizing the QA strategies & Processes	Yes ✓	No	100%

16		IQAC reviews teaching learning process at regular intervals	Yes ✓	No	100%
18	Placement & Higher Education	Does the Institute provide carrier guidance for Placements	Yes ✓	No	45%
19		Students pursuing higher education or not?	Yes ✓	No	20%
20		IPR, Entrepreneurship and start-ups	Yes ✓	No	90%

Auditors Specific Observations

1	Students should be encourage for entreprensship & start-up;
2	conduetion of FDPs & conference should be focused.
3	More students should be motivated for Govt. Exams.
4	Sponsored research Project shall be increead.
5	To increase funding with Govt. Projects & consultancy should be increased.
6	Awariness on NEP ⁱⁿ the staff should be ensured.

Internal AAA Members
Signature



Manjunath
Ashok
Pratik
Jadebe

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2022-23)

Summary of Administrative Audit Report

Assessment Year: 2022-23

Date: 09/09/2023

Sr. No.	Audit Aspect	Audit Observation	Credit Value/% Compliance		Remark
			Yes	No	
1	Vision & Mission of the Institution and Governance	Frame work for Continuous improvement of the governance with involvement of various apex bodies	Yes ✓	No	100%
2		Institute perspective plan & effective deployment	Yes ✓	No	100%
3		Implementation of Policies, Procedures, appointment. service rules etc.	Yes ✓	No	100%
4		Implementation of e-governance Administration, student Admissions, Finance & Accounts and Examinations	Yes ✓	No	100%
5			Yes ✓	No	70%
6	Student & faculty ratio as per norms	Approved Intake and student Admissions & its procedure	Yes ✓	No	100%
7		Student Teacher ratio as per norms	Yes ✓	No	100%
8		Existence of Qualified and Experienced Teaching faculty	Yes ✓	No	100%
9	Student & Staff Welfare	Establishment of periodic financial audit & its process	Yes ✓	No	100%
10		Existence of Mean-cum Merit scholarship	Yes ✓	No	100%
11		Performance appraisal conducted for teaching and Non-Teaching staff current year	Yes ✓	No	100%
12		Establishment of Grievances & redressal	Yes ✓	No	100%
13		Professional body membership fee reimbursed current	Yes ✓	No	60
14	Establishment of Examination Policies & Procedures	Availability of Examination policies & procedures	Yes ✓	No	100%
15		Addressed grievances on revaluation & Minutes	Yes ✓	No	100%
16		IT integration & Examination reforms	Yes ✓	No	100%
17		Availability of result analysis & annual report	Yes ✓	No	100%
18	Availability of Infrastructure and facilities	Availability of Classrooms during current year	Yes ✓	No	100%
19		Availability of computer labs during current year	Yes ✓	No	
21	Facilities to student	Collection of books, manuscripts, Special reports or any other knowledge resources for library enrichment	Yes ✓	No	100%
22		E-journals, E-books, Database availability	Yes ✓	No	100%
23		Availability of Digital library with remote access	Yes ✓	No	100%
24		Use of Library by faculty, Students	Yes ✓	No	100%

25		Does the Institute have facility for sports	Yes ✓	No	80
26		Awards and Medals achieved in sports & cultural events	Yes ✓	No	100 70
27		Whether Institute frequently updated its IT facilities	Yes ✓	No	100
28		Availability of Bandwidth of Internet	Yes ✓	No	100

Auditors Specific Observations

1	Overall Academic Policies implemented systematically.
2	Excellent internet facility in classroom & other location.
3	Good Infrastructure of classroom - Computer
4	Laboratory & Auditorium.
5	Appropriate implementation of internal examination & external examination of SPPU, Pune.

**Internal AAA Members
Signature**



Mankar
Ashi
Sadale

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL


ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2022-23)

Action Taken Report for Academic and Administrative Audit for the Academic year 2022-23

Sr No	Observations and Suggestions given by Audit committee	Action Taken
1	Summary required Date of Release of AC Document Supporting to AC need to be Completed Which Correctly inline with AC	Summary Prepared Date of Release of AC mentioned Document Completed
2	More parameters should be introduced to identify slow and advanced learners.	Conveyed to all subject teachers.
3	Number of NPTEL Swayam- MOOC certification per faculty data needs lot to improve. Encouragement for Self- Learning is required No of Training programs for technical and admin Staff organized data is available in softcopy.	Number of NPTEL Swayam- MOOC certification per faculty data needs lot to will be improve. Encouragement for Self-Learning will be done Hardcopy is prepared
4	Infrastructure & Resources Maintenance and Cleanliness data is nicely maintained	Already maintained
5	Focus on E governance Implementation of E Governance in examination, Attendance It is planned to automate library with KOHA software	It is planned to facilitate the publication of University examination in Results and regular lecture attendance through Google Form Requisition Forwarded to Management


IQAC Coordinator
JSPM's , JIMS




Director
JSPM's , JIMS

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2021-22)

- The outcome of AAA was placed before Governing Bodies (GB) for deliberations
- The final decisions/suggestions were then conveyed to the all faculty members by Principal.

Plan of action with necessary means of improvement was made by IQAC for Implementation.

AAA COMMITTEE 2021-22			
Sr. No.	Name	Designation	Internal AAA members
1.	Dr Priyanka Singh	Director	
2.	Dr Sudarshan Pawar	HOD MBA(Associate Professor)	
3.	Prof Shweta Padale	HOD MCA(Assistant Professor)	
4.	Dr Harini Ranjan	IQAC (Assistant Professor)	

Details of Programs in the college:

Sr. No.	Name of the program	Sanctioned Strength	Actual Strength
PG			
1.	MBA	240	266
2.	MCA	180	187
Total		420	453

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2021-22)

Summary of Academic Audit Report

Assessment Year: 2021-22

Date: ~~1/2022~~8th Oct 2022

Sr. No.	Audit Aspect	Audit Observation	Credit Value/% Compliance		Remark
1	Curriculum Development Revision Process and acceptance by Student fraternity	Stakeholders survey on curriculum and gap analysis	Yes ✓	No	100%
2		Conduction of CDC meeting and Action Taken report	Yes ✓	No	100%
3		Conduction of MOOCs, Add on and Value added courses	Yes ✓	No	90%
4		Internships/ Industrial visit / Field Project / Research Projects	Yes ✓	No	90%
			Yes ✓	No	—
5	Environment and Sustainability features and human values and Professional Ethics.	Yes ✓	No	100%	
6	Student Centric teaching learning assessment Plans, Outcome Assessment and student engagement	Availability of Academic Calendar, Teaching Plan	Yes ✓	No	100%
7		Availability of Course file and its content	Yes ✓	No	100%
8		Adopted student centric methodologies in Teaching Learning and use of ICT facilities.	Yes ✓	No	80%
9		Implementing mentoring System	Yes ✓	No	100%
10		Guest lecture and workshops, Industrial the course and curriculum gaps visit to meet	Yes ✓	No	75%
11		Dissemination of PEO's, PO's, PSC's and CO's	Yes ✓	No	90%
12		Attainment of CO, PO, PEO's, PSO,s	Yes ✓	No	90%
13		Pass percentage monitoring (zero failure rate)	Yes ✓	No	95%
14		Availability of functional MoUs & activities conducted	Yes ✓	No	65%
15		Availability of Student Association/ Club events	Yes ✓	No	60%
16	Extra – Curricular and Club activities	Yes ✓	No	80%	
17	Conduct alumni association activities.	Yes ✓	No	60%	
18	Research Promotion	Availability of research development policy and research facilities	Yes ✓	No	60%
10		Availability of sponsored research project	Yes	No ✓	—
11		Availability of research publication (UGC and above)	Yes ✓	No	90%
12		Availability of books and chapters and conference proceedings	Yes ✓	No	30%
13		Faculty participated in FDP's, workshops	Yes	No	100%
		Projects incubated by the program	Yes	No	40%
		Revenue generated from consultancy	Yes	No ✓	—
14	Internal Quality	Conduction of CBC and AMC meetings	Yes	No	100%
15		IQAC contributes significantly for institutionalizing the QA strategies & Processes	Yes	No	100%
16		IQAC reviews teaching learning process at regular intervals	Yes	No	100%

18	Placement & Higher Education	Does the Institute provide carrier guidance for Placements	Yes	No	40%
19		Students pursuing higher education or not?	Yes	No	20%
20		IPR, Entrepreneurship and start-ups	Yes	No	90%

Auditors Specific Observations

1	The approach of Remedial/bridge course should be well defined.
2	All teachers should be insisted to complete Ph.D.
3	Online evaluation system can be introduced.
4	ICT facilities should be used effectively.
5	Every MOU should be active with at least one performed activity.
6	Sufficient welfare measure are provided to the staff.
7	More training has to be provided for all teachers in OBE. Outcome evaluation & analysis should be meticulously.

Internal AAA Members
Signature



Singh

Harini

Harini
S. Jadhav

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2021-22)

Summary of Administrative Audit Report

Assessment Year: 2021-22

Date: ~~11/2022~~ 08th Oct 2022

Sr. No.	Audit Aspect	Audit Observation	Credit Value/% Compliance		Remark
1	Vision & Mission of the Institution and Governance	Frame work for Continuous improvement of the governance with involvement of various apex bodies	Yes ✓	No	100%.
2		Institute perspective plan & effective deployment	Yes ✓	No	95%.
3		Implementation of Policies, Procedures, appointment. service rules etc.	Yes ✓	No	90%.
4		Implementation of e-governance Administration, student Admissions, Finance & Accounts and Examinations	Yes ✓	No	85%.
5			Yes ✓	No	80%.
6	Student & faculty ratio as per norms	Approved Intake and student Admissions & its procedure	Yes ✓	No	95%.
7		Student Teacher ratio as per norms	Yes ✓	No	100%.
8		Existence of Qualified and Experienced Teaching faculty	Yes ✓	No	100%.
9	Student & Staff Welfare	Establishment of periodic financial audit & its process	Yes ✓	No	100%.
10		Existence of Mean-cum Merit scholarship	Yes ✓	No	100%.
11		Performance appraisal conducted for teaching and Non-Teaching staff current year	Yes ✓	No	80%.
12		Establishment of Grievances & redressal	Yes ✓	No	100%.
13		Professional body membership fee reimbursed current	Yes ✓	No	100%.
14	Establishment of Examination Policies & Procedures	Availability of Examination policies & procedures	Yes ✓	No	70%.
15		Addressed grievances on revaluation & Minutes	Yes ✓	No	100%.
16		IT integration & Examination reforms	Yes ✓	No	80%.
17		Availability of result analysis & annual report	Yes ✓	No	100%.
18	Availability of Infrastructure and facilities	Availability of Classrooms during current year	Yes ✓	No	100%.
19		Availability of Laboratories during current year	Yes ✓	No	100%.
20		Maintenance of Laboratories Equipment's during current year	Yes ✓	No	100%.
21	Facilities to student	Collection of books, manuscripts, Special reports or any other knowledge resources for library enrichment	Yes ✓	No	100%.
22		E-journals, E-books, Database availability	Yes ✓	No	100%.
23		Availability of Digital library with remote access	Yes ✓	No	100%.
24		Use of Library by faculty, Students	Yes ✓	No	100%.
25		Does the Institute have facility for sports	Yes ✓	No	65%.
26		Awards and Medals achieved in sports & cultural	Yes ✓	No	70%.

	events			
27	Whether Institute frequently updated its IT facilities	Yes ✓	No	100%
28	Availability of Bandwidth of Internet	Yes ✓	No	100%
Auditors Specific Observations				
1	Recreation facility like sports, cultural events.			
2	+ activities need to increase.			
3	Reading Resources - like library + digital library, E-Journals are excellent in the Institute.			
4	students should participate in National + International events for achieving excellence Awards + Medals.			
5				
6				

**Internal AAA Members
Signature**



Devi
Halini
Praty
Jade

**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT (AY 2021-22)

Action Taken Report for Academic and Administrative Audit for the Academic year 2021-22

Sr No.	Suggestions/Recommendation	Action Taken
1	<p>Curriculum Planning & implementation is found to be Satisfactory.</p> <p>Following points needs more concerted & dedicated focus.</p> <p>MOOCS, SWAYAM, NPTEL etc.</p> <p>Bloom's taxonomy needs to be implemented at advanced level.</p> <p>Record of success of course and remedial classes needs to be maintained</p>	<p>Students and Faculty Members are encouraged to register for MOOC, SWAYAM and NPTEL courses.</p> <p>Faculty Members are instructed to draft questions for higher BT levels (within the Univ. syllabus content's limits)</p> <p>Record of Remedial classes is maintained as per the guidelines given in Academic Policy</p>
2	<p>Mentoring of course-end remedial classes and its success/failure impact needs to be maintained.</p>	<p>Already Implemented</p>
3	<p>NPTEL, MOOCS, SWAYAM need to be a regular feature for advanced learnings among faculty and students.</p> <p>Consultancy, sponsored projects are nil, hence to be taken up.</p>	<p>Faculty members are requested and encouraged to register for such courses.</p> <p>Process is going on.</p>
4	<p>Infrastructure and resources</p> <p>Efforts to be made for augmentation of physical Infrastructure</p>	<p>Forwarded recommendation to management</p>

5	Alumni involvement in final year projects and placements assistance/guidance needs to be taken up.	Discussed with project coordinator and Alumni In charge for necessary steps in coming academic year
7	IPR, patents, industry sponsored projects needs improvement. Industrial certification courses needs to be taken up.	Requested faculty members to contribute , Industrial sponsored projects are available Certification courses are already conducted, and some are planned to conduct in coming semesters
8	Bloom's Taxonomy needs to be propagated with proper training.	Faculty members are already made aware of Blooms taxonomy by conducting brain storming sessions at department level.

Harini

**IQAC Coordinator
JSPM's , JIMS**

Prakash
**Director
JSPM's , JIMS**



**JSPM's Jayawant Institute of Management Studies, Tathawade,
Pune**
ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2020-21
(MBA & MCA)

Academic Audit					
Directions: Please rate the quality of the academic program by placing a checkmark in the appropriate box to indicate whether the criterion is not applicable (N/A), not evident, emerging, Established, or highly developed.					
		Not Evident	Emerging	Established	Highly Developed
1	Subjects are allocated as per the core skill area and specialization of the faculty.				✓
2	Subject allocation is done in consultation with all the faculty members				✓
3	Allocated subjects are informed to the faculties well in advance				✓
4	Academic timetable and calendar is prepared timely and followed throughout the semester				✓
5	Subject allocation ensures an equally distributed workload amongst the faculties			✓	
6	The academic files are complete with all relevant subject details			✓	
7	Faculties use instructional tools wherever possible to maximize learning effectiveness			✓	
8	Faculties ensure that content and delivery of the courses is in alignment with achieving learning outcomes			✓	
9	The program incorporates co-curricular activities that supplement and support student learning			✓	
10	The program regularly evaluates the college library, equipment and facilities, encouraging necessary improvements			✓	
11	Faculties have developed course objectives in line with the program objectives			✓	
12	Institution takes feedback from various stakeholders and ensures it implementation		✓		
13	The Quality Initiatives taken by IQAC is contributing to the academic enhancement			✓	

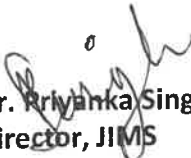
Administrative Audit

Directions: Please rate the quality of the academic program by placing a checkmark in the appropriate box to indicate whether the criterion is not applicable (N/A), not evident, emerging, established, or highly developed

		Not Evident	Emerging	Established	Highly Developed
1	Institution regularly takes developmental efforts for teaching and non-teaching staff		✓		
2	Institution encourages various departments to work independently ensuring both independence and accountability			✓	
3	Mechanisms are in place that ensure efficient use of financial resources			✓	
4	Institution has an effective policy for recruitment, promotion and performance appraisal of staff			✓	
5	Grievances are resolved timely and in an independent manner			✓	
6	Activities of IQAC is evident in the institutional administrative practices			✓	

Recommendations for Quality Enhancement of the Institution:

1. Initiatives to encourage beyond classroom teaching and hybrid classrooms can be encouraged.
2. International certifications and processes like ISO to be introduced to ensure quality compliance.


Dr. Priyanka Singh
Director, JIMS


Dr. R. R. Khandelwal
AAA member


Prof. A. S. Devastali
AAA member



**JSPM's Jayawant Institute of Management Studies,
Tathawade, Pune**

**INTERNAL QUALITY ASSURANCE CELL
Action Taken Report for
Academic and Administrative Audit for the Academic year 2020-21**

Sr. No.	Suggestions/Recommendations	Action Taken
1.	More number of certificate programs need to be started.	In the academic year 2021-22, the institute is starting following new certificate courses 1. Python Programming 2. Consumer Psychology 3. A Certificate Course in Computerized 4. A Certificate Course in Event Management
2.	ICT facilities should be enhanced	Up-gradation of IT facilities is under process. Dynamic College website The up-gradation of computer room is done. New LCD projector is installed in existing seminar hall.
3.	Alumni activities should be strengthened	The following activities are being conducted 1. Alumni meet: for the discussion on the future plan of college and its further strengthening. 2. Participation of alumni as guest lecturers/resource persons. 3. Financial and academic Contribution of to the college
4.	Faculty empowerment activities can be enhanced	Following activities are planned to be conducted during this academic year. 1. Staff academy lectures 2. Lectures on e- teaching resources and their effective use 3. New Teaching methodologies 4. Yoga and meditation camp for teaching and non-teaching faculty to minimize the stress 5. Organization of seminar/ workshops/ Conferences
5.	Sports activities need to be increased	A sports in charge is asked to increase the sports facility in the campus


IQAC Coordinator
JSPM's, JIMS




Director
JSPM's, JIMS